



13th New York Spring Show

Established 1994



PO Box 1100
Nevada City CA 95959
(530) 265-2544
(530) 265-2776 fax

March 19th - 21st, 2010

Setup Time

Thursday, March 18th from 3pm to 7pm • Friday, March 19th from 8am to 10am

Show Location & Times

Metropolitan Pavilion, South Pavilion

125 W 18th St (between 6th & 7th Aves), New York, NY 10011 • (212) 463-0071

Friday & Saturday: 10am to 6pm, and Sunday: Noon to 5pm

Unloading & Parking

Merchants must use the loading dock bay located at 124 West 19th St. Streets and sidewalks must not be blocked during loading or unloading. No unloading on the north (uptown) side of the street. Nothing may be dragged across the floor of the venue, and all hand trucks/carts must be equipped with rubber wheels. There are several public parking garages in the area; see www.metropolitanevents.com/parking.htm for a list. Please look for an email from Francesca regarding loading dock time slots.

Shipping Information

Delivery information is VERY SPECIFIC. The shipping policy is available on the “Be an Exhibitor” page of wholebead.com.

Electricity

400 Watts Included

Booth size

Full booth is two 6’ tables. Artisan booth is one 6’ table. **Tables will *not* be draped. Absolutely nothing may be affixed to the walls.** Please be considerate of your neighbors and do not invade their space.

Booth display CANNOT include racks or other items if they will obstruct view of show.

Additional tables

Extra tables can be rented for a fee of \$200 per table. One extra table may be rented for each full booth. Artisan booths may not rent extra tables. Extra table form is available on the “Be an Exhibitor” page of wholebead.com. Forms must be received by **March 4th**. We will not allow any kind of table extensions (no plywood, cardboard, etc.). **There will be no exceptions made.**

Signs

One poster/banner per booth- may be a maximum size of 432 square inches (18” x 24” or other proportion within allotted measurement). Four merchandise price signs per booth - must be 64 square inches or less (these are signs with words such as “wholesale to the public,” “50% off,” “sale,” etc.).

Sales Tax

8.875%